

Declaration of consent to data collection

- Information on data protection regarding our processing of applicant data -

Dear applicants,

In accordance with the provisions of Articles 13, 14, and 21 of the Datenschutz-Grundverordnung (DSGVO; eng.: General Data Protection Regulation), we hereby inform you about the processing of the data you submit during the application process and the awarding of the position, as well as your rights in this regard. To ensure that you are fully informed about the processing of your personal data during the application process, please read the information below.

1. Responsible body within the meaning of data protection law

The controller within the meaning of the General Data Protection Regulation, other data protection laws applicable in the Member States of the European Union and other provisions of a data protection nature is: Student body represented by the Board of directors for the AStA of the Hochschule Hannover

Ricklinger Stadtweg 120

30459 Hannover

Germany

E-Mail: vorstand-asta@hs-hannover.de URL: www.asta-hsh.de

2. Address and contact details of the data protection officer Official

Data Protection Officer:

The Data Protection Officer of the Student Body of the Hochschule Hannover

Ricklinger Stadtweg 120

30459 Hannover

Germany

E-Mail: vs-hsh@datenschutzmail.info

3. Purposes and legal bases of processing

We process your personal data in accordance with the provisions of the europäischen Datenschutz-Grundverordnung (EU-DSGVO; eng.: European General Data Protection Regulation (EU GDPR)) and the Bundesdatenschutzgesetz (BDSG; eng.: German Federal Data Protection Act) to the extent necessary for the decision on the allocation of a free table in the cafeteria. The legal basis for this is Art. 6 Abs.1 lit. a DSGVO. By granting us your express consent to process personal data for specific purposes, the legality of this processing is based on your consent in accordance with Art. 6 Abs. 1 lit. A DSGVO. You can revoke your consent at any time, with future effect (see Section 8 of this Declaration of consent).

We may also process your personal data if this is necessary to fulfill legal obligations (Art. 6 Abs. 1 lit. c DSGVO) or to defend against legal claims asserted against us. The legal basis for this is Art. 6 Abs. 1 lit. f DSGVO. A legitimate interest is, for example, the burden of proof in

proceedings under the Allgemeinen Gleichbehandlungsgesetz (AGG; eng.: General Equal Treatment Act).

4. Categories of personal data

We only process data related to your application. This may include general personal information (master data such as name, course of study, contact details, etc.). This information is required by the Studentenwerk Hannover for issuing the free meal card and for contacting you. This data is transmitted to the Studentenwerk Hannover (Lodyweg 1c, 30167 Hannover). In addition to your master data, we will also inform the Studentenwerk Hannover whether you receive income from voluntary activities (e.g. committee work). The information regarding your need for assistance, your German citizenship, and the fact that your income is below the BAföG maximum limit will help us assess your need for assistance, its urgency, and thus your application for the Freitischvergabe. We will transmit this information to the Studentenwerk Hannover so that they can understand our assessment of your need for assistance and initiate the Freitischvergabe. Inquiries about your personal life and family situation or your financial situation relate to the urgency of your need for assistance. Whether you have already had a Mensafreitisch is important for the re-allocation of a Mensafreitisch, as it can only be allocated every two semesters.

If you submit bank statements (voluntary), please note that you have the right to black out individual entries, provided the date and amount remain visible. The purpose of reviewing bank statements is to assess your need for assistance based on your monthly available funds.

5. Sources of the data

We process personal data that we received from you during the interview as part of your contact or application.

6. Recipients of the data

Within our public office, we only share your personal data with individuals involved in the cafeteria free table allocation process. The application process typically involves employees from the political sector of the AStA who have received appropriate data protection training, as well as the Data Protection Officer of the Student Body of the Hochschule Hannover.

Your data is required by the Studentenwerk Hannover to issue your Mensafreitisch-Card and to contact you. This data will be transmitted to the Studentenwerk Hannover (Lodyweg 1c, 30167 Hannover).

Otherwise, data will only be passed on to recipients outside the company if legal provisions permit or require this, if the transfer is necessary to fulfill legal obligations, or if we have your consent.

7. Duration of data storage

We store your personal data for as long as necessary to decide on your application. Your personal data or application documents will be deleted a maximum of six months after the end of the application process (e.g., notification of the rejection decision), unless longer storage is legally required or permitted. We will also store your personal data only to the extent

necessary by law or in the specific case to assert, exercise, or defend legal claims for the duration of a legal dispute.

8. Your rights

Every data subject has the right to information pursuant to Art. 15 DSGVO, the right to rectification pursuant to Art. 16 DSGVO, the right to erasure pursuant to Art. 17 DSGVO, the right to restriction of processing pursuant to Art. 18 DSGVO and the right to data portability pursuant to Art. 20 DSGVO.

Furthermore, you have the right to lodge a complaint with a data protection supervisory authority under Art. 77 DSGVO if you believe that the processing of your personal data is unlawful. This right of complaint exists without prejudice to any other administrative or judicial remedy.

If the processing of data is based on your consent, you are entitled, according to Art. 7 DSGVO, to revoke your consent to the use of your personal data at any time. The revocation must be addressed to our data protection officer (contact details see section 2 of this Declaration of consent). Please note that the revocation only applies to the future. Processing that occurred before the revocation is not affected. Please also note that we may be required to retain certain data for a certain period to comply with legal requirements (see section 7 of this Declaration of consent).

9. Necessity of providing personal data

The provision of personal data as part of the application process is neither legally nor contractually required. You are therefore not obligated to provide your personal data. Please note, however, that this may be necessary for us to decide on your application regarding the allocation of a Mensafreitisch. If no personal data is available to us, we may not be able to make a decision. We recommend that you only provide the personal data necessary to process your application.



The translation of this Declaration of consent to data collection is a voluntary service provided by our referees to compensate for any disadvantages due to language barriers. Therefore we assume no (legal) liability for any errors, misunderstandings, lack of information or misinformation in the translation.

Place, Date

Signature